

**Page Denied**

**SECRET**

DDA 74-3881

9 OCT 1974

DDA Registry

File 04M-4

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Revised Emergency Line of Succession  
for the Central Intelligence Agency

Sir:

1. It is requested that you sign the attached letter transmitting a revised emergency line of succession for the Agency to the Administrator of General Services.

2. The last line of succession submitted to the Office of Emergency Preparedness on 17 November 1973 is out of date. OEP guidance provides for a succession listing of 13 officials, with eight to be assigned at the Headquarters level and the remaining five at separate field locations.

3. With respect to assignments to the succession list at Headquarters, grade and date of rank were determining factors. The field names were nominated by the Acting DDO.



25X1

John F. Blake  
Deputy Director  
for  
Administration

Attachment: a/s

cc: Director of Logistics



25X1

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**SECRET**

DDA 74-3883

*11 Oct 74*

The Honorable Arthur F. Sampson  
Administrator  
General Services Administration  
Washington, D.C. 20405

Dear Mr. Sampson:

A revised emergency line of succession for the Central  
Intelligence Agency, effective immediately, is enclosed.

Sincerely,

[Redacted Signature]

W. E. Colby  
Director

25X1

Enclosure

AC-DDA:HGBean:ydc (4 Oct 74)

Distribution:

Original - Addressee

- 1 - DDCI
- 1 - ER
- ✓ 1 - DDA Subject w/ cy of Encl
- 1 - DDA Chrono
- 1 - HGB Chrono
- 1 - D/L

This document becomes UNCLASSIFIED  
when separated from attachment.

**SECRET**

**SECRET**

**EMERGENCY LINE OF SUCCESSION  
FOR THE  
CENTRAL INTELLIGENCE AGENCY**

**Lieutenant General Vernon A. Walters, USA**

**Carl E. Duckett**

**Edward W. Proctor**

**William E. Nelson**

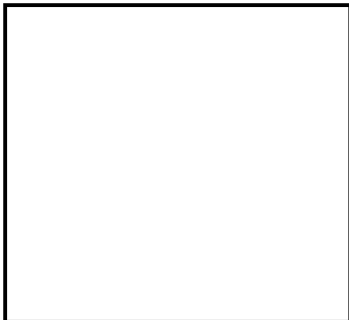
**John F. Blake**

**Paul V. Walsh**

**David H. Blee**

**Sayre Stevens**

**Cord Meyer, Jr.**



8

5

25X1

25X1

**SECRET**

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ER. 74-5847/1

DDA 74-3881

9 OCT 1974

**MEMORANDUM FOR: Director of Central Intelligence****SUBJECT : Revised Emergency Line of Succession  
for the Central Intelligence Agency**

Sir:

1. It is requested that you sign the attached letter transmitting a revised emergency line of succession for the Agency to the Administrator of General Services.

2. The last line of succession submitted to the Office of Emergency Preparedness on 17 November 1973 is out of date. OEP guidance provides for a succession listing of 13 officials, with eight to be assigned at the Headquarters level and the remaining five at separate field locations.

3. With respect to assignments to the succession list at Headquarters, grade and date of rank were determining factors. The field names were nominated by the Acting DDO.



John F. Blake  
Deputy Director  
for  
Administration

Attachment: a/s

cc: Director of Logistics

AC-DDA  (4 Oct 74)

Distribution:

Original - Addressee

1 - DDCI

1 - ER

✓ 1 - DDA Subject w/cy of Att (DDA 74-3883)

1 - DDA Chrono

1 - HGB Chrono

Copies to: on 23 Oct 1974

 C/LSD/OL

OGC

**SECRET**

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SECRET DD/MAS Registry

File

04114

15 NOV 1973

Executive Registry
23-7096/1

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Revised Emergency Line of Succession for  
the Central Intelligence Agency

1. It is requested that you sign the attached letter transmitting a revised emergency line of succession for the Agency to the Administrator of General Services.

2. The last line of succession submitted to the Office of Emergency Preparedness on 30 November 1972 is out of date. Preparedness guidance provides for a succession listing of 13 officials, with eight to be assigned at the Headquarters level [REDACTED]

25X1

3. With respect to assignments to the succession list at Headquarters, grade and date of rank were determining factors.

4. I recommend that you sign the attached letter.

[REDACTED]

25X1

HAROLD L. BROWNMAN  
Deputy Director  
for  
Management and Services

Att

cc: D/L

[REDACTED]

25X1

~~SECRET~~

15 NOV 1973

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Revised Emergency Line of Succession for  
the Central Intelligence Agency

1. It is requested that you sign the attached letter transmitting a revised emergency line of succession for the Agency to the Administrator of General Services.

2. The last line of succession submitted to the Office of Emergency Preparedness on 30 November 1972 is out of date. Preparedness guidance provides for a succession listing of 13 officials, with eight to be assigned at the Headquarters level [redacted] 25X1

3. With respect to assignments to the succession list at Headquarters, grade and date of rank were determining factors.

4. I recommend that you sign the attached letter.

/s/ Harold L. Brownman

HAROLD L. BROWNMEN  
Deputy Director  
for  
Management and Services

Att

cc: D/L

## Distribution:

Orig - Adse

1 - DDCI

1 - ER

2 - DD/M&amp;S

1 - OL Official

OL 3 6154

25X1

SECRET

Q.R. 73-7096

The Honorable Arthur F. Sampson  
Administrator  
General Services Administration  
Washington, D. C. 20405

17 NOV 1973

Dear Mr. Sampson:

A revised emergency line of succession for the  
Central Intelligence Agency, effective immediately,  
is enclosed.

Sincerely,

W. E. Colby

W. E. Colby  
Director

Enclosure

Distribution:

Orig - Addse

1 - DDCI

1 - DCI

1 - ER

✓ 2 - DD/M&S Chron. Section

1 - OL Official

OD/Logistics:jw/2551 (9 Nov 1973)

Retyped: O/DD/M&S:jmh [ ] 5 Nov 1973)

25X1

25X1

Unclassified when  
separated from  
enclosure

SECRET

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☐ UNCLASSIFIED☐ INTERNAL  
USE ONLY☐ CONFIDENTIAL☐ SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Succession-to-Office List

FROM

1236 Ames Center Bldg.

EXTENSION

NO.

DATE

STAT

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Deputy Director for Logistics

25 OCT 1973

2.

Director of Logistics

25 OCT 1973

3.

11/19

Tex:

STAT

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

1. Per your request I am forwarding herewith the latest correspondence concerning the succession-to-office list. If you will provide a revised list I will prepare the DD/M&S memo to the Director and the covering letter transmitting the new listing from Mr. Colby to the Administrator, GSA.

STAT

STAT

2. Am also forwarding a copy of our latest "annual report" to the GSA Office of Preparedness. With respect to paragraph 2c, the [redacted] comprises all those not listed to report to the OEP/EFD (Bravo cadre list attached) or to the relocation center [redacted]. The relocation center roster [redacted] is due for an update in January 1974 with memos requesting same to be issued during November.

STAT

STAT

STAT

3. Would appreciate your advice as to the feasibility of naming a specific executive complement for the Alpha cadre.

STAT

FORM  
3-62610 USE PREVIOUS  
EDITIONS☐ SECRET☐ CONFIDENTIAL☐ INTERNAL  
USE ONLY☐ UNCLASSIFIED

**Page Denied**

SECRET

17 NOV 1972

MEMORANDUM FOR: Mr. Coffey via Mr. Wattles [REDACTED]

25X1

SUBJECT : Revised Emergency Line of Succession for  
the Central Intelligence Agency

1. Attached for your approval and transmittal to the Director is a letter from the Director to General Lincoln updating the emergency line of succession for the CIA. The last such list was prepared by Colonel White and sent to the Office of Emergency Preparedness 23 January 1970. As you will note in paragraph 6, OEP Circular 9110.1, dated October 5, 1966 (copy attached), lists of successors should be submitted to OEP at least annually. We did not make a submittal in 1971.

2. While discussing the REX 73 exercise [REDACTED] I brought up the obsolescence of the line of succession list. He suggested that I prepare an updated line of succession. This I have done using the previous list as a guide in naming the first eight officials in line of succession.

25X1

25X1

[REDACTED]  
Chief, Support Services Staff

25X1

Attachments

DDS/SSS/LRF:rf (16 Nov 72)

Distribution:

- Orig & 1-Addressee
- 1-SSS Subject
- 1-SSS Chrono

25X1

**Page Denied**

Executive Director-Comptroller

Director of Central Intelligence

I believe this is proforma that it does satisfy a standing OEP requirement which for some reason we did not meet in 1971.

The overseas distribution perhaps concentrates too heavily [ ] OEP guidance on this point is not explicit and the three officers concerned are among the most senior the Agency has abroad.

STAT

We have attached a copy of the last submission to OEP.

*JWC*  
John W. Coffey  
28 NOV 1972

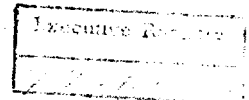
Deputy Director for Support 7-D-26 [ ]

STAT

DD/S:JWC:llc (28 November 1972)

Distribution:

- 0 - Addressee w/O DD/S 72-4336 *0.5*
  - 1 - DD/S Chrono *337*
  - 1 - DD/S Subject *DD/S 72-4336*
  - 1 - ER *337*
- DD/S 72-4336: Memo for DCI from DD/S  
subj: Revised Emergency Line of Succession  
for the Central Intelligence Agency dtd




MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Revised Emergency Line of Succession  
for the Central Intelligence Agency

REFERENCE : Office of Emergency Preparedness Circular  
0110.1 dated 5 October 1966

1. This memorandum contains a recommendation for your action in paragraph 2.

2. It is recommended that you sign the attached letter to General Lincoln transmitting a revised emergency line of succession for the Agency. The last line of succession was submitted to the Office of Emergency Preparedness in January 1970; it is considerably out of date. Office of Emergency Preparedness guidance provides that eight of the succession officials be assigned at headquarters, five should be assigned to separate locations in the field.

  
John K. Coffey  
Deputy Director  
for Support

25X1

Attachment

cc: DDCI

DD/S/SSS/LRF:rf (16 Nov 72)  
Distribution:

- Orig - Addressee
- 1 - DDCI w/ref/HH
- 1 - ER w/ref/HH
- 1 - DD/S Subject w/ref/HH
- 1 - DD/S Chrono
- 1 - DD/S/SSS Subject w/ref/HH
- 1 - DD/S/SSS Chrono

SECRET

25X1

DD/S

SECRET

Executive Order

30 NOV 1972

The Honorable George A. Lincoln, Director  
Office of Emergency Preparedness  
Washington, D. C. 20534

Dear Abe:

A revised emergency line of succession for the Central  
Intelligence Agency, effective immediately, is enclosed.

Sincerely,

Richard Helms

Richard Helms  
Director

Enclosure

BDS/SSS/LRF:rf (16 Nov 72)

Distribution:

Orig - Addressee

- 1 - ER
- 1 - Signer's Copy
- 1 - DS/S Subject
- 1 - DS/S Chrono
- 1 - DS/S/SSS Subject
- 1 - DS/S/SSS Chrono

CONCUR:

John W. Coffey  
Deputy Director  
for Support

1

Date

SECRET

25X1

EMERGENCY LINE OF SUCCESSION  
FOR THE  
CENTRAL INTELLIGENCE AGENCY

Lieutenant General Vernon A. Walters, USA

William E. Colby

~~Thomas H. Karamessines~~

Edward W. Proctor

Carl E. Duckett

~~John W. Coffey~~ HAROLD W. BROWMAN

~~Brenson Tweedy~~

Cord Meyer, Jr.

R. Jack Smith

David Murphy

Rolfé Kingsley

STAT

STAT

STAT

Mr. Edward Saunders  
Acting Director, Office of  
Preparedness  
General Services Administration  
Washington, D. C. 20405

Dear Mr. Saunders:

For reference purposes I have enclosed herewith a letter from Mr. Dwight A. Ink to our Director concerning the requirements for an annual report on emergency preparedness and a copy of Mr. Colby's reply.

As stressed in Mr. Colby's letter, our emergency program does comply with Executive Order 11490, as amended, although information concerning our organizational components and specific planning is considered exempt from reporting requirements. Generally, our guidance for emergency planning and the measures to be undertaken to ensure continuity of Agency functions is furnished by the former Office of Emergency Preparedness Circular 9100.2 dated April 12, 1972. In terms of the requirements set forth in that circular, please be advised that:

a. The Central Intelligence Agency should be viewed as a Category A organization as defined by the circular.

b. We cannot, for security reasons, designate the categories of our organizational components.

c. We have three separate cadres, each selected by position, providing executive complements to perform essential functions during any emergency and to carry on continuous leadership responsibilities.

(1) The Alpha executive complement comprises the minimum cadre for leadership within our own Headquarters Building during times of emergency.

Mr. Edward Saunders

Page 2

(2) The Bravo complement is a 10-man (five principals, five alternates) cadre designated to report to your emergency operating facility in the event of emergency.

(3) A third cadre, our Charlie complement, has been designated to man our emergency relocation center.

d. We have taken all necessary steps to ensure safe-keeping of essential records and archives.

e. Succession-to-office lists applicable to executive-level appointees and professional staff executives have been recorded and disseminated internally.

f. Our Headquarters and emergency relocation sites are adequately provided with communications systems and support services including equipment and supplies.

g. Emergency duty stations and required actions to be taken in the event of emergencies have been identified.

The foregoing provides a general description as to the state of our emergency preparedness, and I trust that the information provided will suffice for your annual report requirements. Should there be any questions please contact me [redacted]

STAT

Sincerely,

STAT

[redacted]  
Emergency Coordinator

Enclosures

Distribution:

Orig - Adse

- 1 - OL/P&PS Official, w/o enclosures
- 1 - OL Files, w/o enclosures
- 1 - OL Reader, w/o enclosures

OL/P&amp;PS [redacted] (11 October 1973)

STAT

**Page Denied**

1 March 1976

MEMORANDUM FOR THE RECORD

SUBJECT: Emergency Line of Succession for the Central  
Intelligence Agency

Per Mr. Richardson, SA/ADDO, called to say that DDO is satisfied with 1976 succession listing recently forwarded to SSA/DDA providing it is intended that overseas officers are to be identified as "field officers" as opposed to other Agency officers assigned within the U. S. but outside the Washington area.

[redacted] is looking for a document expressing intent.

STAT

[redacted]

D/SSA/DDA

STAT

ADMINISTRATIVE - INTERNAL USE ONLY

25 February 1976

MEMORANDUM FOR: Emergency Coordinator

SUBJECT : Emergency Line of Succession for the Central Intelligence Agency

REFERENCE : Memorandum for SSA/DDA from Emergency Coordinator, dated 19 February 1976 - same subject

1. The Deputy Director for Operations (DD/O), as requested by referent, has reviewed and revised the listing of field designees for the Succession to Office listing. The officers that have been selected are as follows:

Card Meyer, Jr.

STAT

Thomas Polgar

STAT

2. Action will be taken by the Office of the DD/O to notify the above officers of their designation to the subject listing.

STAT

Deputy Special Support Assistant  
DDA

cc: DD/O  
DD/A  
SSA- Chrono  
SSA - subject

ADMINISTRATIVE - INTERNAL USE ONLY

**Administrative - Internal Use Only**SSA-DD/A Registry  
76-0115

76-1036 19 FEB 1976

MEMORANDUM FOR: Special Support Assistant to the DDA

SUBJECT : Emergency Line of Succession for the Central  
Intelligence Agency

1. In accordance with Office of Emergency Preparedness (now Federal Preparedness Agency) Circular 9100.2, departments and agencies of the government are required to submit Succession to Office lists at least annually. Our last submission was in October 1974, and listed the following officers as the five designees outside of the headquarters area:

Cord Meyer, Jr.



STAT

Thomas Polgar

2. It is requested that the list of field designees be verified with, or revised by, the Deputy Director for Operations (DDO) both as to name and order of rank. It is requested, further, that the DDO ensure that those officers are notified of their designation to the succession list.

3. Upon receipt of a confirmation, or change, of the list, we shall proceed with the development of the complete line of succession list which will be forwarded to the Federal Preparedness Agency over the signature of the Director.



STAT

Emergency Coordinator

OL 6 0877

**Administrative - Internal Use Only**